



Practice Incentives Program (PIP) Domestic Violence Incentive application

Important information

Refer to the *PIP Domestic Violence Incentive guidelines* for the minimum qualification and education requirements of the practice nurse or Aboriginal health worker.

Assistance

If you need assistance in completing this form call the PIP enquiry line on **1800 222 032**** (8.30 am–5.00 pm ACST) or visit: www.medicareaustralia.gov.au/pip or email: pip@medicareaustralia.gov.au

Lodgment

Send the completed and signed form to:

**Practice Incentives Program
GPO Box 2572
Adelaide SA 5001**

or fax to: **08 8274 9352**

Tick where applicable

**** Call charges apply from mobile and pay phones only**

Eligibility

To be eligible for this incentive, the practice must:

- participate in the PIP
- be classified under the *Rural, Remote and Metropolitan Areas (RRMA) Classification as a RRMA 3–7*
and
- ensure that an appropriately trained and qualified practice nurse or Aboriginal health worker is available for the minimum number of sessions per week to act as a referral point to relevant support services for people experiencing domestic violence.

Minimum availability requirements

The minimum availability requirements of an eligible practice nurse or Aboriginal health worker is dependent on the size of the practice, which is determined by its Standardised Whole Patient Equivalent (SWPE) value.

The practice nurse or Aboriginal health worker must be available to act as a referral point for a minimum of two sessions per week, regardless of the size of the practice. A session for the purposes of this incentive is a minimum of three and a half hours. The availability requirement will increase by one session for each additional 500 SWPEs, rounded down, as shown in the following table.

SWPE per practice	Minimum sessions required per week averaged over the PIP payment period
0–1499	2
1500–1999	3
2000–2499	4
2500–2999	5
3000–3499	6
3500–3999	7
4000–4499	8
4500–4999	9
5000 or more	10 [†]

A payment of \$1 per SWPE per year is made to practices that meet the requirements of the PIP Domestic Violence Incentive and is capped at \$4000 per annum.

Practice details

Please complete the following:

- 1 Your practice PIP registration number

- 2 Your practice name

- 3 The date your practice nurse or Aboriginal health worker was certified by Lifeline as having completed recognised domestic violence training

Note: the certification date will need to be provided to Medicare Australia before payments can commence.

Future evaluations

For future evaluation purposes only, did your practice nurse or Aboriginal health worker provide referrals for people experiencing domestic violence before the Domestic Violence Incentive commenced?

No

Yes if **yes**, approximately how many referrals were made each quarter?

[†] 10 sessions denotes a full time employee.

Authorised contact person's details

4 Family name

First given name

5 Phone

Certification

I agree to notify Medicare Australia within 14 calendar days if the availability level of the practice nurse or Aboriginal health worker falls below the minimum requirements for the incentive during the quarter relating to the PIP payment cycle or if the appropriately trained practice nurse or Aboriginal health worker ceases to provide services at the practice. Practices are informed of the minimum availability requirements in the previous quarter's PIP payment statement.

I certify that:

- an appropriately trained and qualified practice nurse or Aboriginal health worker will be available for the minimum number of sessions per week to act as a domestic violence referral point preceding the next PIP payment and on a continuing basis according to the eligibility criteria as set out in the *PIP Domestic Violence Incentive guidelines*
and
- this practice will meet the eligibility criteria and obligations of the practice for this incentive as set out in the *PIP Domestic Violence Incentive guidelines* preceding the next PIP payment and on a continuing basis unless Medicare Australia is otherwise notified.

I understand that:

- it is the responsibility of the practice to ensure that information provided to Medicare Australia is accurate. The practice must advise Medicare Australia within 14 calendar days of any changes that may affect the practice's eligibility for PIP payments
and
- where relevant information is not properly communicated to Medicare Australia or where the practice is otherwise ineligible for this incentive, funds may need to be repaid to Medicare Australia.

Signature of authorised contact person

Date

Privacy note

The information provided on this form will be used to assess the practice's eligibility for the PIP Domestic Violence Incentive. Collection of this information is authorised under the provisions of the *Medicare Australia Act 1973* and Medicare Australia will provide the information, which may include identifying information, in this application to the Department of Health & Ageing for statistical, research and policy development.